

Quality Policy

1.0 Introduction

setec Consulting Engineers Ltd (SCEL), is a subsidiary of the setec Group France, created in 2017. SCEL is a provider of consultancy, design, engineering, and project management services in the UK construction sector and maintains a Quality Management System (QMS) that meets the requirements of BS EN ISO 9001:2015.

SCEL is committed to an operating philosophy based on openness in communication, integrity in serving our customers, fairness and concern for our employees and our responsibility to the communities within which we operate or may affect.

1.1 Scope

All SCEL's business activities involving direct employees, including the activities of contractors and visitors to our offices and clients' sites.

Our business activities involve engineering activities and related technical consultancy, covering a wide range of disciplines, including but not limited to Structural Engineering, Geotechnical Engineering, Transportation Engineering, Environmental Engineering, Construction Engineering and Management, Urban and Regional Planning, Coastal Engineering, and Materials Science and Engineering.

Our vision is to exceed customer expectations for quality, safety, sustainability, cost, delivery, and value. Additionally, we are dedicated to creating a profitable business culture that is based on building a great workplace culture i.e. building a dedicated workforce who will go the extra mile to help drive profitability.

2.0 Commitment

2.1 Our People

SCEL is committed to equality in employment opportunity and rewards, embracing wholeheartedly the cultural diversity within the communities we call home. Our employees' welfare and interests are foremost throughout all aspects of our business and how we conduct our affairs. SCEL is committed to:

- 1. Creating and nurturing an environment of success based on honesty and integrity.
- 2. Empowerment through training and communication.
- 3. Individual growth and equal opportunity.
- 4. Prevention of accidents and incidents.
- 5. Designing and providing a safe and secure work environment.

2.2 Our Quality and Customers

Customer needs are paramount and represent the highest priority within our business. Our obligation is to proactively seek out and define customer needs while addressing all requests expeditiously without creating false expectations.

Beginning with a clear definition of customers' expectations, we strive to consistently meet or exceed them. We adhere to all applicable standards and customer specific requirements and endeavor to provide processes that ensure we achieve this to build a robust and world class business.

SCEL is committed to achieving competitive excellence and providing our customers with products and services designed, produced, and maintained to meet or exceed their expectations by:

- 1. Complying with all customers, statutory and regulatory requirements.
- 2. Enabling employees to achieve business and professional goals.
- 3. Continually improving our processes via our QMS.



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- 4. Ensuring accountability of the effectiveness of our QMS.
- 5. Ensuring that our policy and objectives are established for the QMS and are compatible with the context and strategic direction of the organization.
- 6. Ensuring the integration of our management systems requirements into the organization's business processes.
- 7. Promoting the use of the process approach and risk-based thinking.
- 8. Ensuring that the resources needed for the QMS are available.
- 9. Communicating the importance of effective management and of conforming to the requirements of management systems.
- 10. Ensuring that the QMS achieves its intended results.
- 11. Engaging, directing, and supporting people to contribute to the effectiveness of the QMS.
- 12. Promoting improvement.
- 13. Supporting other relevant management roles to demonstrate their leadership as it applies to their areas of responsibility.
- 14. Extending our QMS practices throughout our Supply Chain.

3.0 Responsibility

This Quality Policy applies to all our operations including office and consultancy services on Client's sites. The Managing Director (MD) has overall responsibility for ensuring that sufficient resources are made available to enable the business to ensure that this Policy is implemented.

The Quality, Health, Safety and Environment (QHSE) Manager has the day-to-day responsibility for ensuring that the requirements of this policy are being followed and for monitoring the effectiveness of the objectives. However, all employees have a responsibility in their area to ensure that the aims and objectives of the policy are met.

By signing this Policy, the Company commits to fulfilling the requirements of this Policy.

This Policy document will be reviewed annually and will be communicated to all employees and staff working on behalf of SCEL and is freely available to relevant interested parties.

Signed

Grant Jones Managing Director, SCEL. Date: 25/06/2024 Next Review Date: 25/06/2025